

Lauderdale County Board of Supervisors  
410 Constitution Ave, 11<sup>th</sup> Floor  
Meridian, Mississippi 39301  
601-482-9746 Main  
601-482-9744 Fax

**BID PACKET**

**FOR**

**BID NO: 3906 – USABLE TIMBER**

**PACKET INCLUDES THE FOLLOWING:**

- Bid Proposal Form
- Bid Bond Form
- Additional Information
- Vendor Data Sheet
- Bid Instructions w/Acknowledgement
- Bid Certification

**BID OPENING: Thursday, January 27, 2022, at 10:00 A.M.**

**BID DUE DATE: THURSDAY, JANUARY 27, 2022, NOT LATER THAN 9:00 A.M.**

**NO LATE BIDS WILL BE ACCEPTED**

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Company Name

Prepared by Stephanie Jackson, Purchasing Agent

LAUDERDALE COUNTY BOARD OF SUPERVISORS  
 410 CONSTITUTION AVE, 11<sup>TH</sup> FLOOR, MERIDIAN, MS 39301

**BID PROPOSAL FORM**

**USABLE TIMBER**

The undersigned bidder, in compliance with the Bid documents for this project, having examined said documents, the site of the proposed work and being familiar with all the conditions of the proposed project, including the availability of equipment and labor, hereby proposes to furnish all products, materials and equipment required and performing all labor necessary to complete the job at the following:

|                           | <b>PPIN<br/>28598</b> | <b>PPIN<br/>28570</b> | <b>PPIN<br/>8761</b> | <b>PPIN<br/>8680</b> | <b>PPIN<br/>8684</b> | <b>PPIN<br/>8928</b> |
|---------------------------|-----------------------|-----------------------|----------------------|----------------------|----------------------|----------------------|
| <b>Species/Product</b>    |                       |                       |                      |                      |                      |                      |
| <b>Unit Of Measure</b>    | CCF /MBF              | CCF /MBF              | CCF /MBF             | CCF /MBF             | CCF /MBF             | CCF /MBF             |
| <b>Estimated Quantity</b> |                       |                       |                      |                      |                      |                      |
| <b>Base Rate</b>          |                       |                       |                      |                      |                      |                      |
| <b>BID RATE:</b>          | \$                    | \$                    | \$                   | \$                   | \$                   | \$                   |

**\*\*This form must be completed and returned with Bid Package\*\***

**TOTAL TIMBER BID AMOUNT: \$** \_\_\_\_\_

COMPANY NAME: \_\_\_\_\_

COMPANY ADDRESS: \_\_\_\_\_

CONTACT NAME & TITLE: \_\_\_\_\_

CONTACT EMAIL ADDRESS: \_\_\_\_\_

OFFICE PHONE: \_\_\_\_\_ CELL PHONE: \_\_\_\_\_ FAX: \_\_\_\_\_

CERTIFICATE OF RESPONSIBILITY NUMBER(S): \_\_\_\_\_

AUTHORIZED SIGNATURE: \_\_\_\_\_ DATE: \_\_\_\_\_

**BID BOND**

Any singular reference to Bidder, Surety, Owner, or other party shall be considered plural where applicable.

BIDDER (Name and Address):

SURETY (Name and Address of Principal Place of Business):

OWNER (Name and Address):

**Lauderdale County Board of Supervisors  
410 Constitution Avenue – 11<sup>th</sup> Floor  
Meridian, MS 39301**

BID

Bid Due Date: **9:00 A.M. Thursday, January 27, 2022**

BOND

Bond Number:

Date (Not later than Bid due date):

Penal Sum: \_\_\_\_\_ (Words) \_\_\_\_\_ (Figures)

Surety and Bidder, intending to be legally bound hereby, subject to the terms printed on the reverse side hereof, do each cause this Bid Bond to be duly executed on its behalf by its authorized officer, agent, or representative.

BIDDER

SURETY

\_\_\_\_\_ (Seal)

\_\_\_\_\_ (Seal)

Bidder's Name and Corporate Seal

Surety's Name and Corporate Seal

By: \_\_\_\_\_  
Signature and Title

By: \_\_\_\_\_  
Signature and Title

(Attach Power of Attorney)

Attest: \_\_\_\_\_  
Signature and Title

Attest: \_\_\_\_\_  
Signature and Title

LAUDERDALE COUNTY MISSISSIPPI

**ADDITIONAL INFORMATION TO BIDDERS**

**LIABILITY INSURANCE & BID BOND:**

A Certificate of Responsibility is to be included with the bid packet or within three (3) days upon the award of the bid. The bid winner shall be required during the term of the agreement to maintain the following minimum insurance:

- General Liability insurance coverage in the minimum amount of \$500,000
- Automobile Liability of at least \$100,000 per occurrence
- Umbrella Coverage of at least \$250,000

Lauderdale County will not be responsible for any damages caused to the personal property of any individual/or business as a result of the material, equipment or negligence of the bidder/or anyone in their employment. It is the responsibility of the bidder to ensure that safety precautions are taken in all instances to avoid damages/or injuries.

Bidders are required to submit a Bid Bond in the amount of five (5) percent of the bid total. The bond is to be included with the bid packet.

**Signature of Acknowledgement:** \_\_\_\_\_

**EVALUATION CRITERIA:**

The evaluation criteria define the parameters that will be used by the selection committee to evaluate and score responsive, responsible, and qualified bids. The parameters are listed below:

| Item No. | Parameter  |
|----------|--|
| 1        | Specialized experience and technical competence of the firm with respect to the type of professional services required.  |
| 2        | Capacity and capability of the firm to perform the work in question including specialized services, within the time limitations fixed for the completion of the project. |
| 3        | Past record of performance of the firm with respect to such factors as quality of work and ability to meet schedules and deadline.                                       |
| 4        | Firm's proximity to and familiarity with the area in which the project is located.   |

**LATE BID OR MODIFICATIONS:**

- A. Bid and modifications received after the time set for the bid submittal shall not be considered. Modifications in writing received prior to the deadline will be accepted. The County will not be responsible for misdirected bids. Bidders should contact the County Purchasing office at (601)482-9735 or (601)482-9736 to ensure receipt of their submittal documents prior to opening time and date listed.
- B. The time set for the deadline shall be local time for Meridian, Mississippi (CST) on the date listed.

**TIME OF COMPLETION:**

Bidder agrees to commence work on or within thirty (30) business days of award and to fully complete the project within twelve months (12).

**Initial Acknowledgement:** \_\_\_\_\_

**PAYMENT:**

Full payment for the total amount of your bid is due at the time of the bid opening in the form of a certified check, official bank check, bank draft, cashier's check, bank or postal money order payable to Lauderdale County Board of Supervisor.

Payments will be returned to unsuccessful Bidders via FedEx to the address provided in the bid packet unless deposits are returned personally.

**Signature of Acknowledgement:** \_\_\_\_\_

**DISCLAIMER OF BIDDER'S WARRANTY OF INSPECTION:**

Before submitting this bid, the Bidder is advised and cautioned to inspect the sale area, review the requirements, and take other steps as may be reasonably necessary to ascertain the location, estimated volumes, and operating costs of the offered timber. Failure to do so will not relieve the Bidder from responsibility for completing the contract.

The Bidder warrants that this bid is submitted solely based on its examination and inspection of the quality and quantity of the timber offered and is based solely on its opinion of the value thereof and its costs of recovery, without any reliance upon Lauderdale County estimates of timber quality, quantity or costs of recovery.

**Signature of Acknowledgement:** \_\_\_\_\_

My signature certifies that the accompanying bid is not the result of or affected by, any act of collusion with another person/or company engaged in the same line of business or commerce, or any act of fraud.

***I hereby certify that I am authorized to sign this bid for/or on behalf of the company.***

NAME OF COMPANY: \_\_\_\_\_

FEDERAL ID #: \_\_\_\_\_ - \_\_\_\_\_ (Attached W-9)

SIGNATURE: \_\_\_\_\_

PRINTED NAME: \_\_\_\_\_

OFFICIAL TITLE: \_\_\_\_\_

DATE: \_\_\_\_\_

**VENDOR DATA SHEET**  
***TO BE COMPLETED AND SUBMITTED WITH BID***

**QUALIFICATIONS:** Firms shall have the capability and capacity in all respects to fulfill the contractual requirements to the satisfaction of the Lauderdale County Board of Supervisors.

Indicate the length of time you have been in business as a company providing the type of service required for this agreement.      Years \_\_\_\_\_ Months \_\_\_\_\_

Please provide a minimum of three (3) references for products and/or services of similar scope, which may substantiate past work performance and experience in the type of work required for this contract in the past three (3) years. Please provide a range of references across all eligible government entity groups including K-12, higher education, city, county, state, or non-profit entities.

This should include the following: Business Name, Address, Phone Number and Contact Person

1. \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

2. \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

3. \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_  
Company Name of Bidder/Vendor

\_\_\_\_\_  
Signature of Person Completing

***My signature certifies that the information provided above is both accurate and a true reflection of my work.***

LAUDERDALE COUNTY MISSISSIPPI

**INSTRUCTIONS TO BIDDERS**

1. ALL BIDS SHALL BE ON LAUDERDALE COUNTY BID FORMS AND SUBMITTED IN DUPLICATE.
2. ALL BIDS SHALL BE FOB MERIDIAN, MS AND MUST INCLUDE ANY PRE-DELIVERY CHARGES.
3. ALL BIDS SHALL INCLUDE THE COMPANY'S FORM W-9 IF YOU HAVE NOT DONE BUSINESS WITH LAUDERDALE COUNTY WITHIN THE PAST 12 MONTH TO ENSURE THE VENDOR FILE IS CURRENT.
4. ALL BIDS SHALL BE ADDRESSED TO THE LAUDERDALE COUNTY BOARD OF SUPERVISORS, C/O PURCHASING AGENT, 11TH FLOOR - 410 CONSTITUTION AVENUE, MERIDIAN, MS, 39301, AND CLEARLY MARKED ON OUTSIDE OF ENVELOPE AS FOLLOWS:

**BID NO:** 3906 **BID DUE DATE:** January 27, 2022, by 9:00 A.M.  
(ENTER BID NO.)

5. ALL ELECTRONIC BIDS MAY BE SUBMITTED AT [WWW.CENTRALBIDDING.COM](http://WWW.CENTRALBIDDING.COM) NO LATER THAN 9:00 A.M. ON THURSDAY, JANUARY 27, 2022.

IT SHALL BE INCUMBENT UPON EACH BIDDER TO UNDERSTAND THE SPECIFICATIONS AS LISTED HEREIN AND TO OBTAIN CLARIFICATION WHEN NECESSARY. IT IS NOT THE INTENT OF THIS BID PACKET TO LIMIT THE BIDDING TO ANY PERSON(S) OR BUSINESS, BUT RATHER TO SELECT A VENDOR TO FILL A SPECIFIC NEED AND PERFORM A SPECIFIC TASK. ANY REFERENCE WITHIN IS INTENDED TO ESTABLISH STANDARDS ONLY AND BIDS SUBMITTED EQUALLY THERETO SHALL BE CONSIDERED.

NO RESPONSIBILITY WILL ATTACH TO ANY PERSON EMPLOYED BY THE BOARD FOR PREMATURE OPENING OF ANY BID NOT PROPERLY ADDRESSED AND IDENTIFIED AS STIPULATED ABOVE.

THE LAUDERDALE COUNTY BOARD OF SUPERVISORS RESERVES THE RIGHT TO ACCEPT/OR REJECT ANY AND ALL BID(S) AND TO WAIVE INFORMALITIES.

**INITIAL ACKNOWLEDGEMENT:** \_\_\_\_\_

I, (we) fully understand that this bid is irrevocably subject to the following:

- 1) that by signing this bid I (we) certify that I (we) have not, either directly or indirectly, entered into any agreement, participated in any collusion, or otherwise taken any action in restraint of free competitive bidding;
- 2) that no itemized attachments to this bid form will be allowed;
- 3) that the Lauderdale County Board of Supervisors reserves the right to reject any or all bids;
- 4) that bids must be firm; bids determined not to be firm by the Lauderdale County Board of Supervisors shall be treated as void;
- 5) that unit price bid quotes shall be completed by the bidder with no further calculations required of the Lauderdale County board of supervisors in order to determine firm unit prices;
- 6) that the bid form must be signed and dated in appropriate place by bidder or his authorized agent;
- 7) that all material furnished shall meet or exceed the minimum requirements of the Mississippi Standard specifications for State Aid Road and Bridge construction, latest edition with approved supplemental provisions and revisions.
- 8) that I (we) may omit price quotes on any item which cannot be furnished or supplied for the full term as specified in the publication;
- 9) that I (we) hereby certify that the prices quoted herein do not exceed the prices permitted by law;
- 10) this is to certify that the undersigned is in compliance with the Civil Rights Act of 1964, as amended; the Civil Rights Act of 1968, as amended; the Rehabilitation Act of 1973, as amended; the Age Discrimination Act of 1975; the Handicapped Act; the Sex Discrimination Act; the Copeland "antikickback" Act; and all executive orders and regulations relating to the above referenced acts, and all regulations issued under said Acts, and additionally, certify that the undersigned does not discriminate in employment and/or operations on the basis of sex, race, color, creed, religion, national origins, handicapped status or age.
- 11) The undersigned bidder hereby certifies and/or affirms that (he) (she) (it) is currently in compliance with and shall, for the term of the referenced project contract or service period, remain in compliance with all pertinent United States government Rules, Regulations, and Standards relating to the funds, project or service, and/or Anti-Discrimination, GAO, O. MB, or Specific departmental Standards. Further, this bidder is informed about and is familiar with all such Federal requirements and shall cooperate with Lauderdale County in complying with all audits and other inquiries to confirm compliance with such requirements.

**DATED AND CERTIFIED BY:**

\_\_\_\_\_  
SIGNATURE OF BIDDER OR AUTHORIZED AGENT

\_\_\_\_\_  
DATE SIGNED