



410 Constitution Avenue, 11th Floor
Meridian, Mississippi 39301
601-482-9746
<https://lauderdalecounty.org>

BID PACKET

**BID NO: 3946 – PEST CONTROL SERVICES
LAUDERDALE COUNTY BUILDINGS PEST CONTROL MAINTENANCE SERVICE**

CONTRACT TERM: 2-YEAR W/1-YEAR EXTENSION OPTION

TERM PERIOD: JUNE 01, 2023 THROUGH MAY 31, 2025

PACKET INCLUDES THE FOLLOWING:

- Legal Advertisement
- Requirements
- Bid Form
- Alternate Bid Form
- Bid Instructions
- Addenda

BIDS ARE DUE ON OR BEFORE WEDNESDAY, MAY 31, 2023, NOT LATER THAN 9:00 A.M. CDT

NO LATE RESPONSES WILL BE ACCEPTED

Company Name

LEGAL NOTICE

ADVERTISEMENT FOR BIDS

The Lauderdale County Board of Supervisors will receive competitive sealed bids to be filed with the Purchasing Agent, 410 Constitution Avenue - 11th Floor Courthouse Annex, Meridian, MS. 39301, until 9:00 a.m. Wednesday, May 31, 2023, for a 2-year term service contract from the period of June 1, 2023, through May 31, 2025 for the following:

BID NO. 3946: PEST CONTROL SERVICES

Detailed specifications and forms/documents can either be downloaded from Lauderdale County Board of Supervisors website at <https://lauderdalecounty.org> or Central Bidding at www.centralbidding.com.

Electronic Bids can be submitted via Central Bidding at www.centralbidding.com.

Sealed Bids can be submitted by mail via USPS, by courier service i.e., FedEx or by hand to the Lauderdale County Purchasing Department, 410 Constitution Ave, 11th Floor, Meridian, MS 39301, Monday thru Friday between the hours of 8:00 a.m. to 5:00 p.m. Envelopes must be received by the acceptance date and time listed above.

Each bid must be received in a sealed envelope with the Bid Number and Bid Name clearly marked on the outside.

After the time and in a designated room and place, the names of the Companies submitting bids will be publicly read. No further information will be read, discussed, or provided until the evaluation of all submittals is completed.

From the bids submitted, the Board of Supervisors shall select the most qualified based on price, and other relevant factors, negotiate and enter into a contract, all pursuant to Section 31-7-13, Mississippi Code of 1972, as amended.

The County reserves the right to select the bid which best meets the needs of Lauderdale County. The Lauderdale County Board of Supervisors reserves the right to accept or reject any and/or all bids and waive informalities in bidding.

BID REQUIREMENTS

The bidder must meet the following requirements:

1. Be available for calls twenty-four hours a day, including all holidays and weekends. A maximum response time of two hours from time of call.
2. Must hold a current commercial license.
3. Must be bonded to work in the City of Meridian, MS and provide a copy.
4. All personnel who enter the detention facility, to perform services, must have successfully completed the ten-hour OSHA safety certification class and the certification must be current and a copy provided/included with bid.

Please initial to indicate acknowledgement of requirements: _____

NOTE:

At the end of the first year of this 2-Year Term Contract, Lauderdale County Board of Supervisors will agree to consider a request for a reasonable increase for the cost of services from the Vendor. The increase will be solely based upon the cost of chemicals/or fuel required to fulfill the contract and must be justifiable.

The request for an increase must be submitted in writing to the Purchasing Office not later than May 02, 2025, via US mail, email or hand delivered.

The change/increase of the contract must be approved/ratified by the Board of Supervisors.

Please initial to indicate acceptance of terms: _____

BID FORM
PEST CONTROL SERVICE FOR LAUDERDALE COUNTY BUILDINGS

FOR LAUDERDALE COUNTY BUILDINGS FROM: **JUNE 1, 2023 THROUGH MAY 31, 2025**

		MONTHLY COST
1.	JAIL - TO BE SPRAYED TWICE PER MONTH AND INCLUDES KITCHEN AND PANTRY AREA; A-BUILDING (ADMINISTRATION), B-BUILD (CELLBLOCKS) AND C-BUILDING (CELLBLOCKS)	\$ _____
2.	HILLTOP DETENTION CENTER (HWY 39 N)	\$ _____
3.	COURTHOUSE.....	\$ _____
4.	COURTHOUSE ANNEX.....	\$ _____
5.	JUVENILE CENTER (5400 SEMMES ROAD)	\$ _____
6.	ANIMAL CONTROL (6100 ROCKY LANE-MARION, MS)	\$ _____
7.	HUMAN SERVICES COMPLEX (5224 VALLEY STREET)	\$ _____
8.	HUMAN SERVICES CPS BLDG. (NEXT TO 5224 VALLEY ST)	\$ _____
9.	CENTRAL GARAGE (2715 6 TH STREET)	\$ _____
10.	TOURISM (212 CONSTITUTION AVE)	\$ _____
11.	MSU EXTENSION (1022 HWY 19 S)	\$ _____
12.	AG CENTER (1022 HWY 19 S)	\$ _____
13.	E-911 BUILDING (2525 14 TH ST)	\$ _____
14.	DRUG TASK FORCE (1305 25 TH AVE)	\$ _____
15.	PUBLIC SAFETY BLDG. (606 22ND AVE)	\$ _____
16.	BOYS & GIRLS CLUB (45 TH AVE)	\$ _____
17.	VETERAN SERVICE (1827 23 rd AVE) ONLY THRU SEPT. 01ST	\$ _____
18.	MOUNT BARTON (2900 ST. PAUL STREET)	\$ _____
19.	SATELLITE A (9766 LAUDERDALE TOOMSUBA RD)	\$ _____
20.	SATELLITE B (10959 CENTER HILL MARTIN RD)	\$ _____
21.	SATELLITE C (378 NORTH LAKELAND DR)	\$ _____
22.	SATELLITE D (2959 JEFF DAVIS SCHOOL RD)	\$ _____
23.	ROAD UNIT (7291 HWY 39 N)	\$ _____
	COMBINED MONTHLY TOTAL.....	\$ _____
	COMBINED MONTHLY TOTAL (AFTER SEPTEMBER 01, 2023).....	\$ _____

NOTE: THIS CONTRACT IS TO CONTROL AND RID PESTS. YOUR BID MUST INCLUDE ANY NECESSARY FOLLOW-UP VISITS DURING THE MONTH AT NO ADDITIONAL CHARGE. THE JAIL IS THE MOST CRITICAL BUILDING AND **MUST BE** THOROUGHLY SPRAYED. IF YOU HAVE ANY QUESTIONS REGARDING THIS, PLEASE CONTACT WARD CALHOUN AT 482-9806 BEFORE YOU SUBMIT YOUR BID.

 CONTRACTOR/COMPANY NAME

 ADDRESS

 CITY STATE ZIP

 TELEPHONE NO EMAIL ADDRESS

 PRINTED NAME BIDDER/AUTHORIZED SIGNATURE DATE

ALTERNATE BID FORM

**PEST CONTROL SERVICE
FOR
LAUDERDALE COUNTY COURTHOUSE COMPLEX**

THIS BID FORM IS FOR MONTHLY PEST CONTROL SERVICES TO BE PROVIDED FOR THE NEW COURTHOUSE COMPLEX LOCATED AT:

612 22ND AVENUE – MERIDIAN, MS 39301

THE SERVICE BEGINNING DATE WILL BE UPON THE COMPLETION OF CONSTRUCTION, THROUGH THE END OF THE CONTRACT TERM OF **MAY 31, 2025**.

Having examined the location and buildings layout/office space for the above-mentioned bid, we, the undersigned, hereby offer to enter a bid to provide Pest Control Services at this location for the following:

MONTHLY TOTAL SERVICE CHARGE..... \$ _____

CONTRACTOR/COMPANY NAME

ADDRESS

CITY STATE ZIP

TELEPHONE NO EMAIL ADDRESS

PRINTED NAME BIDDER/AUTHORIZED SIGNATURE DATE

**BID MUST BE SUBMITTED IN DUPLICATE
LAUDERDALE COUNTY MISSISSIPPI**

INSTRUCTIONS TO BIDDERS

1. ALL BIDS SHALL BE ON LAUDERDALE COUNTY BID FORMS AND **SUBMITTED IN DUPLICATE**.
2. ALL BIDS SHALL BE FOB MERIDIAN, MS AND MUST INCLUDE ANY PRE-DELIVERY CHARGES.
3. ALL BIDS SHALL INCLUDE THE COMPANY'S FORM W-9.
4. ALL BIDS SHALL BE ADDRESSED TO THE LAUDERDALE COUNTY BOARD OF SUPERVISORS, C/O PURCHASING CLERK, 410 CONSTITUTION AVENUE - 11TH FLOOR, MERIDIAN, MS 39301, AND CLEARLY MARKED ON OUTSIDE OF ENVELOPE AS FOLLOWS:

BID NO: 3946
(ENTER BID NO.)

BID DATE: MAY 31, 2023

5. ALL BIDS ARE DUE NO LATER THAN 9:00 A.M. ON WEDNESDAY, MAY 31, 2023. BIDS MAY BE HAND DELIVERED OR ELECTRONICALLY SUBMITTED AT WWW.CENTRALBIDDING.COM
6. IF YOU ARE AWARDED THIS BID, YOU WILL BE REQUIRED TO SIGN A CONTRACT WITH LAUDERDALE COUNTY BOARD OF SUPERVISORS.

IT SHALL BE INCUMBENT UPON EACH BIDDER TO UNDERSTAND THE SPECIFICATIONS AS LISTED HEREIN AND TO OBTAIN CLARIFICATION WHEN NECESSARY. IT IS NOT THE INTENT OF THE COUNTY TO LIMIT THE BIDDING TO ANY SINGLE PRODUCT OR MANUFACTURE OF MATERIALS, BUT RATHER TO SELECT SUCH MATERIALS TO FILL A SPECIFIC NEED AND PERFORM A SPECIFIC TASK. ANY REFERENCE TO NAME-BRAND MATERIALS IS INTENDED TO ESTABLISH STANDARDS ONLY AND BIDS SUBMITTED IN MATERIALS EQUAL THERETO SHALL BE CONSIDERED.

NO RESPONSIBILITY WILL ATTACH TO ANY PERSON EMPLOYED BY THE BOARD FOR PREMATURE OPENING OF ANY BID NOT PROPERLY ADDRESSED AND IDENTIFIED AS STIPULATED ABOVE.

THE LAUDERDALE COUNTY BOARD OF SUPERVISORS RESERVES THE RIGHT TO ACCEPT/OR REJECT ANY AND ALL BID(S) AND TO WAIVE INFORMALITIES.

ADDENDA FORM

BID NO. 3946: PEST CONTROL SERVICES LAUDERDALE COUNTY BUILDINGS

The following Addenda have been received. The modifications to the Bid Documents noted below have been considered and all costs are included in the Bid Total.
(If no addenda, please indicate with N/A in space provided.)

1. Addendum #____ Date: _____
2. Addendum #____ Date: _____
3. Addendum #____ Date: _____
4. Addendum #____ Date: _____

Addendum Acknowledgement:

Signature of Bidder or Authorized Agent

Date

THIS FORM MUST BE COMPLETED AND RETURNED WITH YOUR BID