



Lauderdale County Board of Supervisors  
612 22<sup>nd</sup> Avenue S, 2<sup>nd</sup> Floor  
Meridian, Mississippi 39301  
601-482-9746 - Main  
601-482-9744 - Fax



## **BID PACKET**

**BID NO. 3996 – EQUIPMENT: ASPHALT PAVING MACHINE (1)**

**ALTERNATE BID – EQUIPMENT: DOUBLE DRUM ROLLER (1)**

### **PACKET INCLUDES THE FOLLOWING:**

- General Information
- Bid Options
- Additional Information
- Spec Sheet & Exceptions Statement - Pg. 3
- Bid Proposal Form - Pgs. 4-6
- Interval Maintenance Data - Pg. 7
- Alt. Bid - Spec Sheet & Exceptions Statement - Pg. 8
- Alternate Bid - Proposal Form - Pgs. 9-11
- Alternate Bid - Interval Maintenance Data - Pg. 12
- Additional Forms
  - Vendor Data Sheet - Pg. 13
  - Reference - Pg. 14
  - Bid Instructions - Pg. 15
  - Bid Affidavit - Pg. 16
  - Addenda - Pg. 17
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**BIDS DUE: TUESDAY, JANUARY 07, 2025, NOT LATER THAN 9:00 A.M.**

**BID OPENING WILL BE HELD: TUESDAY, JANUARY 07, 2025, AT 10:00 A.M.**

**NO LATE BIDS WILL BE ACCEPTED**

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Company Name

Lauderdale County Board of Supervisors  
Lauderdale County, MS

**BID NO. 3996 – EQUIPMENT: ASPHALT PAVING MACHINE (1)**

**ALTERNATE BID – EQUIPMENT: DOUBLE DRUM ROLLER (1)**

**GENERAL:**

The Road Department of Lauderdale County Board of Supervisors is currently accepting bids to provide one (1) new or unused 2024 or newer asphalt paving machine. It must be serviced and ready for operation upon delivery.

All bidders must clearly identify all deviations from these specifications that their products may have as a part of this bid; however, bids must meet or exceed specifications. All equipment and/or material bid as an approved equal and/or different from the specifications must be approved and accepted by the County Road Manager & Road Coordinator.

We shall select the lowest and best bid(s) and reserve the right to waive any informalities. The Board of Supervisors reserves the right to accept or reject any or all bids or portions thereof.

**BID OPTIONS:**

**OPTION ONE** - is for one (1) new Asphalt Paving Machine 2024 or newer  
Which is the main bid of this proposal and whose bid documents and specifications appear first.

**OPTION TWO** - is for one (1) new Double Drum Roller 2024 or newer  
Which is the alternate bid within this proposal and whose bid documents and specifications appear secondly.

***Vendors have a choice of submitting a bid for either a single piece of equipment/or both.***

**Initial Acknowledgement:** \_\_\_\_\_

**ADDITIONAL INFORMATION:**

- Bidders must submit with their bid the latest printed specifications and advertising literature on the unit they propose to furnish.
- Bidders shall supply one (1) parts book and one (1) service and repair manual, with each unit.
- Bidder shall be prepared to give a complete demonstration of the merits of the machines offered as directed by the purchaser. The machine so demonstrated shall be complete as offered by the bidder for this bid.
- The price or prices bid shall include all transportation charges to Meridian, Mississippi.
- Purchaser requests delivery to be as soon as practical.
- Bidder shall include a current, signed W-9 form. (IRS Rev. March 2024)
- A Purchase Order will be issued to the successful vendor
- Funding for this purchase will be provided by Lauderdale County Board of Supervisors. Payment will be released within 20 days of the receipt/delivery of the equipment.
- The County reserves the right to reject any/or all bids.

**Signature of Acknowledgement:** \_\_\_\_\_

**SELECTION CRITERIA:**

The Basis of Award shall be dependent on the most responsible bid submitted. Consideration will be given to cash flow, purchase price, delivery dates, equipment service guarantees, parts and service availability, parts and service location, analyses and comparison of equipment specification details, and any other items of concern to Lauderdale County.

**SPECIFICATIONS STATEMENT:**

These specifications on the following page are intended as minimum requirements. However, it is recognized that each manufacturer has special features that make his equipment unique. Therefore, all bids will be considered, but every bidder must state, in detail, where his product fails to meet these specifications. Unless otherwise stated, these specifications are not intentionally written to favor any one Manufacturer and are only for the purpose of indicating generally the type of work required of said bid items. It is the intention of the County to purchase quality products and not necessarily the products with the lowest initial cost.

Company Name: \_\_\_\_\_

**MINIMUM SPECIFICATION DATA SHEET**

BID NO. 3996 – EQUIPMENT: ASPHALT PAVING MACHINE (1)

*Please check the appropriate box/column next to each spec listed.*

EQUIPMENT OVERALL REQUIREMENTS		YES	NO
Engine	100 HP – 200 HP		
Machine Width Min/Max	Min ≥ 8 Ft / Max ≤ 10 Ft		
Machine Weight	20,000 Lbs. – 45,000 Lbs.		
Type	Track		
Paving Range	Min ≥ 8 Ft / Max ≤ 14 Ft		
Hopper Capacity	Minimum of 9 Tons		
ADDITIONAL REQUIREMENTS		YES	NO
1.	Must have/or include Operator Umbrella/or Umbrella Kit		
2.	Must have all safety features i.e., backup alarm, warning decals, flashing beacon lights, etc.		
3.	Needs to be delivered within sixty (60) days		
4.	Needs to have a minimum 3-Year Warranty		
5.	For quality serviceability, maintenance and lack of disruption to normal Lauderdale County business. All bidders must be within a 150 Mile Radius of Lauderdale County’s Central Garage in Meridian, MS.		

***This sheet must accompany your submitted bid.***

Does your bid meet the minimum specifications as describe on the data sheet? \_\_\_\_\_ Yes (**or**) \_\_\_\_\_ No

***If no, explain (briefly):***

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Is the warranty included with the purchase or is there an additional charge for it? \_\_\_\_\_ Yes (**or**) \_\_\_\_\_ No

***If not, what is the additional cost for a 3-Year Warranty? \$ \_\_\_\_\_***

**Signature of Acknowledgement:** \_\_\_\_\_

Company Name: \_\_\_\_\_

**BID PROPOSAL FORM – ASPHALT PAVING MACHINE (1)**

TO: LAUDERDALE COUNTY BOARD OF SUPERVISORS  
C/O PURCHASING AGENT  
612 22<sup>nd</sup> AVENUE S – 2<sup>nd</sup> FLOOR  
MERIDIAN, MS 39301

FROM: \_\_\_\_\_  
Name of Bidder/Company  
\_\_\_\_\_  
Address  
\_\_\_\_\_  
City State/Zip  
\_\_\_\_\_  
Phone Number  
\_\_\_\_\_  
Representative (Please Print)

IN RESPONSE TO YOUR ADVERTISEMENT FOR BIDS TO FURNISH LAUDERDALE COUNTY WITH AN ASPHALT PAVING MACHINE, THE UNDERSIGNED SUBMITS THE FOLLOWING:

1. IS THE PRICE YOU ARE GOING TO QUOTE: \_\_\_\_ SALE PRICE **(or)** \_\_\_\_ LEASE PRICE  
If the price quoted is a lease price, please include/submit a copy of the terms of the lease agreement for review.  
*(Whatever terms submitted for this bid will be the terms of the agreement if the bid is awarded.)*

2. SHOULD THE EQUIPMENT PURCHASED/OR LEASED BECOME DISABLED, WILL YOU PROVIDE A LOANER ASPHALT PAVING MACHINE FOR USE? \_\_\_\_ YES **(or)** \_\_\_\_ NO  
IF SO, WHAT ARE THE TERMS?  
\_\_\_\_ (DAYS) @ NO CHARGE  
\_\_\_\_ (DAYS) @ \$ \_\_\_\_\_ PER DAY \_\_\_\_ PER WEEK \_\_\_\_ PER MONTH \_\_\_\_  
OTHER TERMS *(if applicable)*: \_\_\_\_\_

3. BID PROPOSAL  
Within this Bid Proposal include all charges for One (1) New Asphalt Paving Machine.  
BRAND/MAKE: \_\_\_\_\_ MODEL: \_\_\_\_\_ YEAR: \_\_\_\_\_  
ASPHALT PAVER: \$ \_\_\_\_\_  
UMBRELLA/UMBRELLA KIT: \$ \_\_\_\_\_ *(if any)*  
OTHER CHARGES: \$ \_\_\_\_\_ DESCRIPTION: \_\_\_\_\_  
DELIVERY CHARGES: \$ \_\_\_\_\_ DAYS TO DELIVER: \_\_\_\_\_  
WARRANTY CHARGES: \$ \_\_\_\_\_ *(if any)*  
**TOTAL BID PRICE:** \$ \_\_\_\_\_

4. **COUNTY DESIRES THAT THE ENTIRE MACHINE, INCLUDING OPTIONAL EQUIPMENT AND ALL ATTACHMENTS, SHALL BE WARRANTED BY THE VENDOR/MANUFACTURER AGAINST DEFECTS IN MATERIALS AND WORKMANSHIP FOR A PERIOD OF THREE (3) YEARS OR 3,000 ENGINE HOURS, WHICHEVER COMES FIRST. WARRANTY SHALL COVER THE FULL COST OF REPAIRS INCLUDING PARTS, LABOR (INCLUDING OVERTIME CHARGES), TRANSPORTATION AND TRAVEL, MISCELLANEOUS AND ENVIRONMENTAL CHARGES, TAXES, INCIDENTALS AND ANY OTHER CHARGES INCURRED IN ORDER TO RETURN THE MACHINE TO FULL AND TIMELY SERVICE.** VENDOR SHALL SERVE AS THE AGENT AND/OR SERVICING DEALER FOR ALL WARRANTIES INCLUDING WARRANTIES FOR AUXILIARY EQUIPMENT AND ATTACHMENTS. VENDOR SHALL BEAR RESPONSIBILITY FOR REGISTRATION OF WARRANTIES, COMPLIANCE WITH INSTALLATION PROCEDURES, INVESTIGATION OF CLAIMS, OBTAINING AUTHORIZATION FOR REPAIRS, RETURN OF PARTS FOR CREDIT, ETC. VENDOR SHALL INCLUDE THE FULL TEXT OF ALL WARRANTIES IN THE BID PACKAGE.

**SIGNATURE OF ACKNOWLEDGEMENT OF LINE #4 \_\_\_\_\_**

5. **TRAINING:** AFTER DELIVERY, AND PRIOR TO ACCEPTANCE AND PAYMENT BY THE COUNTY, VENDOR SHALL PROVIDE MANUFACTURER APPROVED COMPREHENSIVE AND DETAILED TRAINING FOR UP TO EIGHT (8) COUNTY EMPLOYEES. INSTRUCTION SHALL BE GEARED TO EXPERIENCED OPERATORS AND SHALL PROVIDE IN-DEPTH COVERAGE OF THE FOLLOWING TOPICS: SAFETY, MAINTENANCE AND INSPECTION, MACHINE CONTROLS AND SYSTEMS, OPERATING PROCEDURES AND TECHNIQUES, AND WASTE HANDLING APPLICATIONS. TRAINING SHALL INCLUDE PRINTED REFERENCE MATERIALS, VISUAL AIDS, DEMONSTRATIONS, HANDS-ON INSTRUCTION, TESTING/EVALUATION/FEEDBACK. COMPLETE PRINTED VERSIONS OF TRAINING MATERIALS SHALL BE PROVIDED TO EACH PARTICIPANT AND AN ADDITIONAL COPY SHALL BE SUPPLIED TO THE ROAD MANAGER/CIVIL ENGINEER. THIS TRAINING SHALL BE CONDUCTED AT THE DELIVERY LOCATION AND COORDINATED WITH THE ROAD MANAGER/CIVIL ENGINEER, PRIOR TO THE ACTUAL DATE OF INSTRUCTION. THERE SHALL BE NO ADDITIONAL CHARGE(S) TO THE COUNTY FOR THIS INSTRUCTION.

**SIGNATURE OF ACKNOWLEDGEMENT OF LINE #5 \_\_\_\_\_**

6. **MAINTENANCE:** VENDOR SHALL PROVIDE A SCHEDULE OF COSTS FOR EACH SCHEDULED MAINTENANCE SERVICE OCCURRING AT INTERVALS/MULTIPLES OF 250 HOURS FOR THE FIRST 5,000 HOURS OF OPERATION (***(I.E., 250 HOUR, 500 HOUR, 750 HOUR, 1000 HOUR, 2000 HOUR, ETC.; A TEMPLATE FOR 250 HOUR SERVICE INTERVALS IS ATTACHED)***). THE COST SCHEDULE WOULD NOT INCLUDE NORMAL DAILY OR WEEKLY SERVICES (I.E., 10, 50, OR 100 HOUR INTERVALS) SINCE THESE OCCUR AT LESS THAN 250 HOUR INTERVALS. **HOWEVER, THE VENDOR WILL BE EXPECTED TO PERFORM ALL LOWER INTERVAL SERVICES (I.E., 10, 50, OR 100 HOUR INTERVALS) EACH TIME A 250 HOUR INTERVAL SERVICE IS PERFORMED AND THESE COSTS SHOULD BE**

**INCLUDED.** THE COST SCHEDULE SHALL INCLUDE ALL COSTS FOR EACH SCHEDULED MAINTENANCE SERVICE INCLUDING: PARTS, FILTERS, REFILL OILS AND FLUIDS, LABOR, FREIGHT, TRANSPORTATION, TRAVEL TO AND FROM THE VENDOR'S FACILITY, MILEAGE, SAMPLE COLLECTION AND ANALYSIS FOR ALL FLUIDS, MISCELLANEOUS AND ENVIRONMENTAL CHARGES, TAXES, INCIDENTALS AND ANY OTHER CHARGES INCURRED IN ORDER TO FULLY ACCOMPLISH THE MAINTENANCE SERVICES TO THE MANUFACTURER'S SPECIFICATIONS. ENGINE OIL AND FILTER SHALL BE CHANGED AT EVERY 250-HOUR INTERVAL, REGARDLESS OF WHETHER MANUFACTURER RECOMMENDS A LONGER OIL CHANGE INTERVAL. AT THE COUNTY'S SOLE OPTION, VENDOR MAY BE REQUIRED TO ENTER INTO AN AGREEMENT TO PROVIDE THE STATED MAINTENANCE SERVICES, AT THE STATED PRICES, FOR THREE (3) YEARS FROM THE DATE OF DELIVERY. THEREFORE, VENDOR SHALL INCLUDE A COMPLETED AND SIGNED AGREEMENT FOR THE ABOVE SERVICES, READY FOR EXECUTION BY COUNTY.

Respectfully Submitted,

\_\_\_\_\_  
Authorized Signature of Dealer/Representative

\_\_\_\_\_  
Date

\_\_\_\_\_  
Name of Company/Dealership

\_\_\_\_\_  
Address of Business

\_\_\_\_\_  
City

\_\_\_\_\_  
State/Zip

\_\_\_\_\_  
Phone Number

\_\_\_\_\_  
Secondary Number

\_\_\_\_\_  
Email Address

**BIDS MUST BE SUBMITTED BY NO LATER THAN**

**Tuesday, January 07, 2025, at 9:00 a.m.**

**INTERVAL SCHEDULED MAINTENANCE SHEET**

BID NO. 3996 – EQUIPMENT: ASPHALT PAVING MACHINE (1)

**SCHEDULE OF  
HOUR SERVICE**

<b>Interval</b>	<b>Cost</b>
250	
500	
750	
1000	
1250	
1500	
1750	
2000	
2250	
2500	
2750	
3000	
3250	
3500	
3750	
4000	
4250	
4500	
4750	
5000	

**COST FOR 250  
INTERVALS**

Company Name: \_\_\_\_\_



**MINIMUM SPECIFICATION DATA SHEET**

**ALTERNATE BID – EQUIPMENT: DOUBLE DRUM ROLLER (1)**

*Please check the appropriate box/column next to each spec listed.*

EQUIPMENT OVERALL REQUIREMENTS		YES	NO
Engine	40 HP – 60 HP		
Front and Rear Minimum Width	≥ 50 Inches / ≤ 58 Inches		
Operating Weight Range	9,000 Lbs. – 11,000 Lbs.		
ADDITIONAL REQUIREMENTS		YES	NO
1.	Must have vibratory and oscillating compaction features.		
2.	Must have water sprinkler system		
3.	Must have canopy top		
4.	Must have all safety features i.e., backup alarm, ROPS, flashing beacon lights, etc.		
5.	Needs to be delivered within sixty (60) days		
6.	Needs to have a minimum 3-Year Warranty		
7.	For quality serviceability, maintenance and lack of disruption to normal Lauderdale County business. All bidders must be within a 150 Mile Radius of Lauderdale County’s Central Garage in Meridian, MS.		

***This sheet must accompany your submitted bid.***

Does your bid meet the minimum specifications as describe on the data sheet? \_\_\_\_\_ Yes (**or**) \_\_\_\_\_ No

***If no, explain (briefly):***

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Is the warranty included with the purchase or is there an additional charge for it? \_\_\_\_\_ Yes (**or**) \_\_\_\_\_ No

***If not, what is the additional cost for a 3-Year Warranty? \$ \_\_\_\_\_***

**Signature of Acknowledgement:** \_\_\_\_\_

Company Name: \_\_\_\_\_

## ALTERNATE BID PROPOSAL FORM – DOUBLE DRUM ROLLER (1)

TO: LAUDERDALE COUNTY BOARD OF SUPERVISORS  
C/O PURCHASING AGENT  
612 22<sup>nd</sup> AVENUE S – 2<sup>nd</sup> FLOOR  
MERIDIAN, MS 39301

FROM: \_\_\_\_\_  
Name of Bidder/Company  
\_\_\_\_\_  
Address  
\_\_\_\_\_  
City State/Zip  
\_\_\_\_\_  
Phone Number  
\_\_\_\_\_  
Representative (Please Print)

IN RESPONSE TO YOUR ADVERTISEMENT FOR BIDS TO FURNISH LAUDERDALE COUNTY WITH AN DOUBLE DRUM ROLLER, THE UNDERSIGNED SUBMITS THE FOLLOWING:

1. IS THE PRICE YOU ARE GOING TO QUOTE: \_\_\_\_ SALE PRICE **(or)** \_\_\_\_ LEASE PRICE

If the price quoted is a lease price, please include/submit a copy of the terms of the lease agreement for review.  
*(Whatever terms submitted for this bid will be the terms of the agreement if the bid is awarded.)*

2. SHOULD THE EQUIPMENT PURCHASED/OR LEASED BECOME DISABLED, WILL YOU PROVIDE A LOANER DOUBLE DRUM ROLLER FOR USE? \_\_\_\_ YES **(or)** \_\_\_\_ NO

IF SO, WHAT ARE THE TERMS?

\_\_\_\_ (DAYS) @ NO CHARGE

\_\_\_\_ (DAYS) @ \$ \_\_\_\_\_ PER DAY \_\_\_\_ PER WEEK \_\_\_\_ PER MONTH \_\_\_\_

OTHER TERMS *(if applicable)*: \_\_\_\_\_

3. BID PROPOSAL

Within this Bid Proposal include all charges for One (1) New Double Drum Roller.

BRAND/MAKE: \_\_\_\_\_ MODEL: \_\_\_\_\_ YEAR: \_\_\_\_\_

DBL DRUM ROLLER: \$ \_\_\_\_\_

CANOPY: \$ \_\_\_\_\_ *(if any)*

OTHER CHARGES: \$ \_\_\_\_\_ DESCRIPTION: \_\_\_\_\_

DELIVERY CHARGES: \$ \_\_\_\_\_ DAYS TO DELIVER: \_\_\_\_\_

WARRANTY CHARGES: \$ \_\_\_\_\_ *(if any)*

**TOTAL BID PRICE:** \$ \_\_\_\_\_

4. **COUNTY DESIRES THAT THE ENTIRE MACHINE, INCLUDING OPTIONAL EQUIPMENT AND ALL ATTACHMENTS, SHALL BE WARRANTED BY THE VENDOR/MANUFACTURER AGAINST DEFECTS IN MATERIALS AND WORKMANSHIP FOR A PERIOD OF THREE (3) YEARS OR 3,000 ENGINE HOURS, WHICHEVER COMES FIRST. WARRANTY SHALL COVER THE FULL COST OF REPAIRS INCLUDING PARTS, LABOR (INCLUDING OVERTIME CHARGES), TRANSPORTATION AND TRAVEL, MISCELLANEOUS AND ENVIRONMENTAL CHARGES, TAXES, INCIDENTALS AND ANY OTHER CHARGES INCURRED IN ORDER TO RETURN THE MACHINE TO FULL AND TIMELY SERVICE.** VENDOR SHALL SERVE AS THE AGENT AND/OR SERVICING DEALER FOR ALL WARRANTIES INCLUDING WARRANTIES FOR AUXILIARY EQUIPMENT AND ATTACHMENTS. VENDOR SHALL BEAR RESPONSIBILITY FOR REGISTRATION OF WARRANTIES, COMPLIANCE WITH INSTALLATION PROCEDURES, INVESTIGATION OF CLAIMS, OBTAINING AUTHORIZATION FOR REPAIRS, RETURN OF PARTS FOR CREDIT, ETC. VENDOR SHALL INCLUDE THE FULL TEXT OF ALL WARRANTIES IN THE BID PACKAGE.

**SIGNATURE OF ACKNOWLEDGEMENT OF LINE #4** \_\_\_\_\_

5. **TRAINING:** AFTER DELIVERY, AND PRIOR TO ACCEPTANCE AND PAYMENT BY THE COUNTY, VENDOR SHALL PROVIDE MANUFACTURER APPROVED COMPREHENSIVE AND DETAILED TRAINING FOR UP TO EIGHT (8) COUNTY EMPLOYEES. INSTRUCTION SHALL BE GEARED TO EXPERIENCED OPERATORS AND SHALL PROVIDE IN-DEPTH COVERAGE OF THE FOLLOWING TOPICS: SAFETY, MAINTENANCE AND INSPECTION, MACHINE CONTROLS AND SYSTEMS, OPERATING PROCEDURES AND TECHNIQUES, AND WASTE HANDLING APPLICATIONS. TRAINING SHALL INCLUDE PRINTED REFERENCE MATERIALS, VISUAL AIDS, DEMONSTRATIONS, HANDS-ON INSTRUCTION, TESTING/EVALUATION/FEEDBACK. COMPLETE PRINTED VERSIONS OF TRAINING MATERIALS SHALL BE PROVIDED TO EACH PARTICIPANT AND AN ADDITIONAL COPY SHALL BE SUPPLIED TO THE ROAD MANAGER/CIVIL ENGINEER. THIS TRAINING SHALL BE CONDUCTED AT THE DELIVERY LOCATION AND COORDINATED WITH THE ROAD MANAGER/CIVIL ENGINEER, PRIOR TO THE ACTUAL DATE OF INSTRUCTION. THERE SHALL BE NO ADDITIONAL CHARGE(S) TO THE COUNTY FOR THIS INSTRUCTION.

**SIGNATURE OF ACKNOWLEDGEMENT OF LINE #5** \_\_\_\_\_

6. **MAINTENANCE:** VENDOR SHALL PROVIDE A SCHEDULE OF COSTS FOR EACH SCHEDULED MAINTENANCE SERVICE OCCURRING AT INTERVALS/MULTIPLES OF 250 HOURS FOR THE FIRST 5,000 HOURS OF OPERATION (***(I.E., 250 HOUR, 500 HOUR, 750 HOUR, 1000 HOUR, 2000 HOUR, ETC.; A TEMPLATE FOR 250 HOUR SERVICE INTERVALS IS ATTACHED)***). THE COST SCHEDULE WOULD NOT INCLUDE NORMAL DAILY OR WEEKLY SERVICES (I.E., 10, 50, OR 100 HOUR INTERVALS) SINCE THESE OCCUR AT LESS THAN 250 HOUR INTERVALS. **HOWEVER, THE VENDOR WILL BE EXPECTED TO PERFORM ALL LOWER INTERVAL SERVICES (I.E., 10, 50, OR 100 HOUR INTERVALS) EACH TIME A 250 HOUR INTERVAL SERVICE IS PERFORMED AND THESE COSTS SHOULD BE**

**INCLUDED.** THE COST SCHEDULE SHALL INCLUDE ALL COSTS FOR EACH SCHEDULED MAINTENANCE SERVICE INCLUDING: PARTS, FILTERS, REFILL OILS AND FLUIDS, LABOR, FREIGHT, TRANSPORTATION, TRAVEL TO AND FROM THE VENDOR'S FACILITY, MILEAGE, SAMPLE COLLECTION AND ANALYSIS FOR ALL FLUIDS, MISCELLANEOUS AND ENVIRONMENTAL CHARGES, TAXES, INCIDENTALS AND ANY OTHER CHARGES INCURRED IN ORDER TO FULLY ACCOMPLISH THE MAINTENANCE SERVICES TO THE MANUFACTURER'S SPECIFICATIONS. ENGINE OIL AND FILTER SHALL BE CHANGED AT EVERY 250-HOUR INTERVAL, REGARDLESS OF WHETHER MANUFACTURER RECOMMENDS A LONGER OIL CHANGE INTERVAL. AT THE COUNTY'S SOLE OPTION, VENDOR MAY BE REQUIRED TO ENTER INTO AN AGREEMENT TO PROVIDE THE STATED MAINTENANCE SERVICES, AT THE STATED PRICES, FOR THREE (3) YEARS FROM THE DATE OF DELIVERY. THEREFORE, VENDOR SHALL INCLUDE A COMPLETED AND SIGNED AGREEMENT FOR THE ABOVE SERVICES, READY FOR EXECUTION BY COUNTY.

Respectfully Submitted,

\_\_\_\_\_  
Authorized Signature of Dealer/Representative

\_\_\_\_\_  
Date

\_\_\_\_\_  
Name of Company/Dealership

\_\_\_\_\_  
Address of Business

\_\_\_\_\_  
City

\_\_\_\_\_  
State/Zip

\_\_\_\_\_  
Phone Number

\_\_\_\_\_  
Secondary Number

\_\_\_\_\_  
Email Address

**BIDS MUST BE SUBMITTED BY NO LATER THAN**

**Tuesday, January 07, 2025, at 9:00 a.m.**

**INTERVAL SCHEDULED MAINTENANCE SHEET**

**ALTERNATE BID – EQUIPMENT: DOUBLE DRUM ROLLER (1)**

**SCHEDULE OF  
HOUR SERVICE**

<b>Interval</b>	<b>Cost</b>
250	
500	
750	
1000	
1250	
1500	
1750	
2000	
2250	
2500	
2750	
3000	
3250	
3500	
3750	
4000	
4250	
4500	
4750	
5000	

**COST FOR 250  
INTERVALS**

Company Name: \_\_\_\_\_

**BID NO. 3996 – EQUIPMENT: ASPHALT PAVING MACHINE (1)**

**ALTERNATE BID – EQUIPMENT: DOUBLE DRUM ROLLER (1)**

**VENDOR DATA FORM**

**TO BE COMPLETED AND SUBMITTED WITH PROPOSAL**

By signing the Vendor Data Form, the vendor declares and warrants that no elected or appointed official, officer or employee of the County has been or shall be compensated, directly or indirectly, in connection with this bid. Should any agreement be approved in connection with this BID, vendor declares and warrants that no elected or appointed official, officer, or employee of the County, during the term of his/or her service with the County shall have any direct interest in that agreement, or obtain any present, anticipated or future material benefit arising therefrom.

My signature certifies that the accompanying bid is not the result of or affected by any act of collusion with another person/or company engaged in the same line of business or commerce, or any act of fraud.

*I hereby certify that I am authorized to sign this proposal for/or on behalf of the company.*

**NAME OF COMPANY:** \_\_\_\_\_

**LEGAL ADDRESS:** \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

**PHONE (\_\_\_\_\_) \_\_\_\_\_ FAX (\_\_\_\_\_) \_\_\_\_\_**

**FEDERAL ID #:** \_\_\_\_\_ (Attached W-9)

**SIGNATURE:** \_\_\_\_\_ **DATE:** \_\_\_\_\_

**PRINTED NAME & OFFICIAL TITLE:** \_\_\_\_\_

\*\*\*\*\*PLEASE PRINT THE INFORMATION PROVIDED BELOW\*\*\*\*\*

**OWNER #1: NAME:** \_\_\_\_\_ **PHONE NUMBER:** \_\_\_\_\_

**OWNER #2: NAME:** \_\_\_\_\_ **PHONE NUMBER:** \_\_\_\_\_

**OWNER #3: NAME:** \_\_\_\_\_ **PHONE NUMBER:** \_\_\_\_\_

**VENDOR PROFESSIONAL REFERENCE SHEET**  
***TO BE COMPLETED AND SUBMITTED WITH PROPOSAL***

QUALIFICATIONS: Firms shall have the capability and capacity in all respects to fulfill the contractual requirements to the satisfaction of the Lauderdale County Board of Supervisors.

Indicate the length of time you have been in business as a company providing the type of service required for this agreement. Year(s) \_\_\_\_\_ Month(s) \_\_\_\_\_

Please provide a minimum of three (3) references, which may substantiate past work performance and experience in the type of work required for this contract. This should include the following: Business Name, Address, Phone Number, Contact Person, and their email address.

1. Business Name: \_\_\_\_\_

Address: \_\_\_\_\_

Contact Person: \_\_\_\_\_

Phone Number: \_\_\_\_\_ Email: \_\_\_\_\_

2. Business Name: \_\_\_\_\_

Address: \_\_\_\_\_

Contact Person: \_\_\_\_\_

Phone Number: \_\_\_\_\_ Email: \_\_\_\_\_

3. Business Name: \_\_\_\_\_

Address: \_\_\_\_\_

Contact Person: \_\_\_\_\_

Phone Number: \_\_\_\_\_ Email: \_\_\_\_\_

\_\_\_\_\_  
Company Name of Bidder/Vendor

\_\_\_\_\_  
Signature of Person Completing

## LAUDERDALE COUNTY MISSISSIPPI

### BID INSTRUCTIONS AND AFFIDAVIT

1. ALL BIDS SHALL BE ON LAUDERDALE COUNTY BID FORMS AND SUBMITTED IN DUPLICATE.
2. ALL BIDS SHALL BE FOB MERIDIAN, MS AND MUST INCLUDE ANY PRE-DELIVERY CHARGES.
3. VENDOR SHALL INCLUDE IN THE BID PACKAGE THE MANUFACTURER'S RECOMMENDED SCHEDULED MAINTENANCE GUIDELINES PROVIDING DETAILED SERVICE, INSPECTION, TESTING, ADJUSTMENT, FLUID CHANGE AND PARTS REQUIREMENTS.
4. ALL BIDS SHALL INCLUDE THE COMPANY'S FORM W-9.
5. ALL BIDS SHALL BE ADDRESSED TO THE LAUDERDALE COUNTY BOARD OF SUPERVISORS, C/O PURCHASING AGENT, 2ND FLOOR – 612 22<sup>ND</sup> AVENUE S, MERIDIAN, MS, 39301, AND CLEARLY MARKED ON OUTSIDE OF ENVELOPE AS FOLLOWS:

BID NO: 3996

BID DATE: Tuesday, January 07, 2025

BID: EQUIPMENT: ASPHALT PAVING MACHINE

6. ALL ELECTRONIC BIDS MAY BE SUBMITTED AT [WWW.CENTRALBIDDING.COM](http://WWW.CENTRALBIDDING.COM) NO LATER THAN 9:00 A.M. ON TUESDAY, JANUARY 07, 2025.
7. IF YOU ARE AWARDED THIS BID, YOU WILL BE REQUIRED TO SIGN A CONTRACT WITH LAUDERDALE COUNTY BOARD OF SUPERVISORS.

IT SHALL BE INCUMBENT UPON EACH BIDDER TO UNDERSTAND THE SPECIFICATIONS AS LISTED HEREIN AND TO OBTAIN CLARIFICATION WHEN NECESSARY. IT IS NOT THE INTENT OF THE SPECIFICATIONS TO LIMIT THE BIDDING TO ANY MAKE OR MANUFACTURE OF MATERIALS, BUT RATHER TO SELECT SUCH MATERIALS TO FILL A SPECIFIC NEED AND PERFORM A SPECIFIC TASK. ANY REFERENCE TO NAME-BRAND MATERIALS IS INTENDED TO ESTABLISH STANDARDS ONLY AND BIDS SUBMITTED IN MATERIALS EQUAL THERETO SHALL BE CONSIDERED.

NO RESPONSIBILITY WILL ATTACH TO ANY PERSON EMPLOYED BY THE BOARD FOR PREMATURE OPENING OF ANY BID NOT PROPERLY ADDRESSED AND IDENTIFIED AS STIPULATED ABOVE.

THE LAUDERDALE COUNTY BOARD OF SUPERVISORS RESERVES THE RIGHT TO ACCEPT/OR REJECT ANY AND ALL BID(S) AND TO WAIVE INFORMALITIES.



I (WE) FULLY UNDERSTAND THAT THIS BID IS IRREVOCABLY SUBJECT TO THE FOLLOWING CONDITIONS:

- (1) THAT BY SIGNING THIS BID I (WE) CERTIFY THAT I (WE) HAVE NOT, EITHER DIRECTLY OR INDIRECTLY, ENTERED INTO ANY AGREEMENT, PARTICIPATED IN ANY COLLUSION, OR OTHERWISE TAKEN ANY ACTION IN RESTRAINT OF FREE COMPETITIVE BIDDING;
- (2) THAT NO ITEMIZED ATTACHMENTS TO THIS BID FORM WILL BE ALLOWED;
- (3) THAT THE LAUDERDALE COUNTY BOARD OF SUPERVISORS RESERVES THE RIGHT TO REJECT ANY OR ALL BIDS;
- (4) THAT BIDS MUST BE FIRM; BIDS DETERMINED NOT TO BE FIRM BY THE LAUDERDALE COUNTY BOARD OF SUPERVISORS SHALL BE TREATED AS VOID;
- (5) THAT UNIT PRICE BID QUOTES SHALL BE COMPLETED BY THE BIDDER WITH NO FURTHER CALCULATIONS REQUIRED IN ORDER TO DETERMINE FIRM UNIT PRICES;
- (6) THAT THE BID FORM MUST BE SIGNED AND DATED IN APPROPRIATE PLACE BY BIDDER'S AUTHORIZED AGENT;
- (7) THAT ALL MATERIALS FURNISHED SHALL MEET OR EXCEED THE MINIMUM REQUIREMENTS OF THE MISSISSIPPI STANDARD SPECIFICATIONS FOR STATE AID ROAD AND BRIDGE CONSTRUCTION, LATEST EDITION WITH APPROVED SUPPLEMENTAL PROVISIONS AND REVISIONS, AND ALL SIGNS MUST BE IN ACCORD WITH THE "MANUAL ON UNIFORM. TRAFFIC CONTROL DEVICES", APPROVED BY THE U. S. DEPARTMENT OF TRANSPORTATION;
- (8) THAT I (WE) MAY OMIT PRICE QUOTES ON ANY ITEM, WHICH I (WE) CANNOT FURNISH OR WHICH CANNOT BE SUPPLIED FOR THE FULLTERM AS SPECIFIED IN THE PUBLICATION.
- (9) THAT ALL BIDS ARE INTENDED TO BE FOB LAUDERDALE COUNTY AT SUCH LOCATIONS AS DESIGNATED BY THE BOARD OF SUPERVISORS OF LAUDERDALE COUNTY;
- (10) THAT I (WE) HEREBY CERTIFY THAT THE PRICES QUOTED HEREIN DO NOT EXCEED THE PRICES PERMITTED BY LAW;
- (11) THIS IS TO CERTIFY THAT THE UNDERSIGNED IS IN COMPLIANCE WITH THE CIVIL RIGHTS ACT OF 1964, AS AMENDED; THE CIVIL RIGHTS ACT OF 1968, AS AMENDED; THE REHABILITATION ACT OF 1973, AS AMENDED; THE AGE DISCRIMINATION ACT; THE COPELAND "ANTIKICKBACK" ACT; THE HANDICAPPED ACT; THE SEX DISCRIMINATION ACT; AND ALL EXECUTIVE ORDERS AND REGULATIONS RELATING TO THE ABOVE REFERENCED ACTS, AND ALL REGULATIONS ISSUED UNDER SAID ACTS. AND ADDITIONALLY, CERTIFY THAT THE UNDERSIGNED DOES NOT DISCRIMINATE IN EMPLOYMENT AND/OR OPERATIONS ON THE BASIS OF SEX, RACE, COLOR, CREED, RELIGION, NATIONAL ORIGINS, HANDICAPPED STATUS, OR AGE.
- (12) THE UNDERSIGNED BIDDER HEREBY CERTIFIES AND/OR AFFIRMS THAT (HE) (SHE) (IT) IS CURRENTLY IN COMPLIANCE WITH AND SHALL FOR THE TERM OF THE REFERENCED PROJECT, CONTRACT, OR SERVICE PERIOD, REMAIN IN COMPLIANCE WITH ALL PERTINENT UNITED STATES GOVERNMENT RULES, REGULATIONS AND STANDARDS RELATING TO THE FUNDS, PROJECT OR SERVICE, AND/OR ANTI-DISCRIMINATION, G.A.O., O.M.B. OR SPECIFIC DEPARTMENTAL STANDARDS, FURTHER, THIS BIDDER IS INFORMED ABOUT AND IS FAMILIAR WITH ALL SUCH FEDERAL REQUIREMENTS AND SHALL COOPERATE WITH LAUDERDALE COUNTY IN COMPLYING WITH ALL AUDITS AND OTHER INQUIRES TO CONFIRM COMPLIANCE WITH SUCH REQUIREMENTS.

**DATED AND CERTIFIED BY:**

\_\_\_\_\_  
SIGNATURE OF BIDDER OR AUTHORIZED AGENT

\_\_\_\_\_  
DATE

**ADDENDA FORM**

**BID NO. 3996 – EQUIPMENT: ASPHALT PAVING MACHINE (1)**

**ALTERNATE BID – EQUIPMENT: DOUBLE DRUM ROLLER (1)**

The following Addenda have been received. The modifications to the Bid Documents noted below have been considered and all costs are included in the Bid Total Sum.

*(If no addenda, please indicate with N/A in space provided.)*

- 1. Addendum # \_\_\_\_\_ Date: \_\_\_\_\_
- 2. Addendum # \_\_\_\_\_ Date: \_\_\_\_\_
- 3. Addendum # \_\_\_\_\_ Date: \_\_\_\_\_
- 4. Addendum # \_\_\_\_\_ Date: \_\_\_\_\_

**Addendum Acknowledgement:**

\_\_\_\_\_  
Signature of Bidder or Authorized Agent

\_\_\_\_\_  
Date

**THIS FORM MUST BE COMPLETED AND RETURNED WITH YOUR BID**

## CHECK LIST

This Checklist is provided to assist the vendors in the preparation of their bid response. Included in this list, are important requirements and is the responsibility of the bidder to submit with the bid package to ensure that the bid is compliant. Because this checklist is just a guideline, the bidder must read and comply with the bid in its entirety.

*Check off each of the following:*

1. \_\_\_ The *Bid Proposal Form* (Bid and Alternate Bid) has been completed and signed.
2. \_\_\_ The *Interval Maintenance Data* (Bid and Alternate Bid) are completed and submitted.
3. \_\_\_ Pages/or sections that require initials/or signatures are completed.
4. \_\_\_ One (1) original and one (1) copy of the BID have been provided.
5. \_\_\_ Addenda, if any, have been completed, signed and included in the bid package.
6. \_\_\_ The *Vendor Data* and *Reference Sheet* are completed and submitted with this BID.
7. \_\_\_ A completed *Form-W-9* is included.
8. \_\_\_ Any corrections initialed in ink.
9. \_\_\_ The *Minimum Specification Data Sheet* is completed
10. \_\_\_ Indicate all of bidder exceptions to the County's requirements, conditions and specifications as stated within this BID.
11. \_\_\_ Lastly, on the **LOWER LEFT-HAND CORNER** of the sealed envelope, box, etc.

transmitting your bid include the following information:

Lauderdale County BID No. <b>3996</b>
Bid Name: <b>Asphalt Paving Machine</b>
Closing Date: <b>January 07, 2025</b> - Closing Time: <b>9:00 A.M.</b>
Submitted by: <b>NAME OF YOUR COMPANY</b> <i>(If not in a preprinted company addressed envelope)</i>

***This Checklist does not need to be returned with your bid.***